

FM Acronyms

ADA

The U.S. Americans with Disabilities Act. Ensures access to public accommodations for the handicapped.

ADAAG

ADA Accessibility Guidelines

AIA

The American Institute of Architects

AO

Alternative Officing. A term for how, when and where people work.

ANSI

American National Standards Institute

ARSEG

Association des Responsables de Services Generaux. The French association of facility management.

ASHRAE

American Society of Heating, Refrigerating and Air Conditioning Engineers

ASID

American Society of Interior Designers. A professional association of 30,000 members.

ASTM

American Society for Testing and Materials

AWS

Alternative Workplace Strategies

BIFM

British Institute of Facilities Management

BIFMA

Business and Institutional Furniture Manufacturer's Association.

BIUAS

Building In-Use Assessment System. Designed to assess the seven key dimensions of employees' experiences of the total work environment.

BOMA

Building Owners and Managers Association

BOSTI

Buffalo Organization for Social and Technological Innovation

BRI

Building Related Illness. A medically identifiable disease with symptoms that can last for an extended period. It is relatively rare; the most notorious example occurred in Philadelphia in 1976 at the American Legion Convention. It resulted in the deaths of 29 people.

CAD

Computer-Aided Design

CAFM

Computer-Aided Facility Management. A high-tech tool used by facility professionals to track and manage virtually any facility-related asset. Provides managers and decision makers with the ability to analyze the effective use of space more readily than ever.

CFC

Chlorofluorocarbon

CFM

Certified Facility Manager

CIFM

Computer-Integrated Facility Management

CMMS

Computerized-Maintenance Management Systems

CPU

Central Processing Unit

CRI

Color Rendering Index. The process by which light manufacturers rate fixtures. CRI refers to the color shift an object undergoes when illuminated by a light source. Natural sunlight provides a CRI of 100 (on a scale of 1 to 100). Or The Carpet and Rug Institute.

CTD

Cumulative Trauma Disorders

DBMS

Database Management Systems

EMF

Electromagnetic Fields

EMP

Environmental Master Plan. Identifies existing environmental issues and areas of compliance and non-compliance; determines priorities and cost of compliance; identifies energy-saving opportunities; and evaluates building systems, the physical plant and operating perimeters.

EPA

Environmental Protection Agency (United States)

EPACT

Energy Policy Act of 1992 (United States). Established by the federal government to impose stringent standards for quality and compliance of nearly everything that affects the environment.

ESCO

Energy Saving Companies

FMAA

Facility Management Association of Australia

FMN

Facility Management Nederland

FMS

Facility Management Simulation. A game/simulation that introduces students to the field of facility management.

FRV

Functional Replacement Value. The estimate of a building's space replacement.

GSA

U.S. General Services Administration

HCFC

Hydrochlorofluorocarbon

HEPA

High Efficiency Particulate Air Filters

HID

High Intensity Discharge. Fast becoming one of the most widely used types of lighting in industrial and commercial applications today.

HVAC

Heating Ventilation and Air Conditioning

IAP

Indoor Air Pollution. Irritants that are brought into the building by occupants.

IAQ

Indoor Air Quality

IBD

Formerly, the Institute of Business Designers. Now a part of IIDA.

IBI

Formerly, the Intelligent Buildings Institute (defunct).

IDQLI

Indefinite Delivery Quantity Line Item. Composed of small separate, trade-specific contracts as opposed to a general "umbrella" contract that applies to a typical, multigrade project.

IDRC

International Development Research Council. Formerly, Industrial Research Development Council.

IIDA

International Interior Design Association

IREM

Institute for Real Estate Management

ISDN

Integrated Services Digital Network

ISO

International Standard for Organizations. A worldwide federation of national standards bodies from almost 100 countries that promotes the development of standardization and related activities in order to facilitate the international exchange for goods and services.

ITS

Information Technology System.

JFMA

Japan Facility Management Promotion Association

JIT

Just-In-Time

LAN

Local Area Network

LCC

Life-Cycle Cost. All of the costs, present and future associated with a facility investment alternative.

LED

Light Emitting Diode

MIS

Management Information Systems

MSDS

Material Safety Data Sheets

NACORE

National Association of Corporate Real Estate Executives

NCIDQ

National Council for Interior Design Qualification

NIOSH

National Institute for Occupational Safety and Health

NIST

National Institute of Standards and Technology

NOPA

New Office Promotion Association. Japanese trade organization sponsored by the Ministry of International Trade and Industry.

NPV

Net Present Value

NRC

Noise Reduction Coefficient

OA

Office Automation

ODBMS

Object Database Management Systems

OSHA

Occupational Safety and Health Administration (United States)

PBX

Private Branch Exchange. A sophisticated digital computer that links the corporation to the public switched telephone network through the local serving central telephone office.

PDA

Personal Digital Assistant products. Hand-held devices that combine the features of a personal computer, electronic notepad, communicator and message center.

PE

Professional Engineer

POE

Post-Occupancy Evaluation

QFD

Quality Function Deployment. A methodology that interprets, ranks needs, details subsequent requirements and provides a focused project plan.

RFP

Request For Proposal

RMS

Repetitive Motion Syndromes

RTC

Resolution Trust Corporation. A U.S. federal agency charged with disposing of all the real estate assets of troubled banks and savings and loan institutions.

SBS

Sick Building Syndrome. Condition in which 20 percent of the occupants of a building exhibit symptoms that go away when they leave the building.

SFP

Strategic Facility Plan. An active framework that helps the facility manager understand future requirements of a facility.

SPC

Statistical Process Control. Uses simple statistical techniques to determine if a process is in control and meeting its upper and lower limits.

SQL

Structured Query Language

STC

Sound Transmission Coefficient

STM

Serviceability Tools and Methods. An efficient, consistent and economical way for users to articulate their quality and functional requirements.

TQM

Total Quality Management

VAV

Variable Air Volume

VDT

Visual Display Terminals

VOC

Volatile Organic Compounds. A class of chemicals that can affect indoor air quality. Paints, cleaning solutions, pesticides and some construction materials may contain high concentrations of VOCs.

WAN

Wide Area Network